

JOB DESCRIPTION

TITLE/DEPARTMENT: Aircraft Maintenance Technician, Priority Air Charter Maintenance

TYPE OF POSITION: Full Time

REPORTS TO: Director of Maintenance – Austin Stoltzfus

RESPONSIBILITIES: Care for and preform inspections and repairs of company aircraft to meet all FAA and company guidelines. Perform maintenance on aircraft facility and equipment as needed.

DUTIES AND TASKS:

- Perform aircraft inspections and routine line maintenance.
- Record aircraft discrepancies both during inspection events and when noted in service.
- Rectify defects noted during inspections.
- Rectify defects reported by pilots and dispatchers.
- Repairs and alterations to company aircraft as required or desired.
- Inspection, repair, and service of various non-revenue-producing aircraft owned and operated by the company and its proprietors.
- Taxi aircraft to and from the runway and perform engine performance runs.
- Search PAP/PAC inventory, place “in house” orders.
- General upkeep of shop facility and tools
 - Cleanliness
 - Orderliness
 - Safety
- Safety: Perform work assignments in a safe and efficient manner.
- Other duties and tasks as assigned by management.

JOB REQUIREMENTS AND QUALIFICATIONS:

- Basic mechanical aptitude and experience.
- Personal possession of basic mechanic’s tools.

- Airframe and Powerplant license.
- Attentive to detail.
- Computer literacy.
- Ability to work closely with others and communicate needs (for parts, information, or assistance) and job status.
- Ability to communicate discrepancies and rectifications in writing.
- Participation in the DOT-mandated random drug testing program.
- Self-motivation, safety mindedness, and a positive attitude are essential.

PHYSICAL REQUIREMENTS OF THE POSITION:

- Bending, stooping, standing, twisting, climbing stairs and ladders, work in close places for prolonged periods.
- Exposure to seasonal extremes (cold in winter, hot in summer).
- Able to lift 50 lbs.